



EMBASSY OF ESTONIA  
SEOUL

**The Estonian Business Hub Seoul is looking for**

## **AN INTERN**

**We offer you** the mission of working in the Estonian Business Hub in Seoul, introducing Estonia and its business opportunities and promoting trade with Korea.

**The main tasks** of the Estonian Business Hub Intern include supporting the daily activities of the Business Hub, participating in preparing its contents, introducing Estonia to visitors and connecting Estonian and Korean companies. The duties also include assisting in organising events and introducing the Business Hub on social media.

**You are a suitable candidate if you:**

- are a student or recent graduate majoring preferably in business, international relations or ICT-related field;
- speak and write excellent Korean and English;
- have good presentation, communication and social media skills;
- are precise and correct in daily management tasks, have a sense of duty and willingness to learn;
- are enthusiastic about introducing Estonia.

To apply for the position, **please e-mail your CV and a short letter of motivation (in English)** to the Estonian Business Hub Seoul at [Estonianbusinesshub.Seoul@mfa.ee](mailto:Estonianbusinesshub.Seoul@mfa.ee).

**The deadline for applications is 26 May 2023.** Any questions regarding the position should be e-mailed to [Estonianbusinesshub.Seoul@mfa.ee](mailto:Estonianbusinesshub.Seoul@mfa.ee). Only the candidates invited to an interview will be contacted via e-mail by 30 May 2023.

Duration of internship: from 3<sup>rd</sup> of July 2023 to 29<sup>th</sup> of December 2023 (6 months)

Contract type: Fixed-term internship contract in accordance with the Korean law

Location: Seoul Square Building, 416 Hangang-daero, Namdaemunno 5(o)-ga, Jung-gu, Seoul, Republic of Korea

The Embassy of the Republic of Estonia in Seoul does not mediate activities related to the registration of residence and employment and does not cover living costs.

The Estonian Business Hub Intern position is funded by European Union NextGenerationEU.